



OVERVIEW AND SCRUTINY WORK PROGRAMME PROTOCOL

The Overview and Scrutiny Committee will produce a work programme, which sets out the work of the three Scrutiny Panels for the 12-month period, although it may go beyond this.

The work programme will comprise priority issues, so as to allow for the inclusion of ad hoc and urgent items during the year.

In compiling the work programme for the forthcoming year the Overview and Scrutiny Committee will take into consideration the overall effect of the strategic plans of the Council, including:-

- The Community Strategy
- The Corporate Plan
- The Council's Annual Budget
- Forward Plan
- The Leader and Portfolio Holders priorities for the year

Overview and Scrutiny will consider other issues in addition to its work programme. In the first instance an approach should be made to the Chair and Vice Chair for an issue to be included.

It is important for Overview and Scrutiny to report its workings and recommendations for future work programmes to Council at least once a year.

A draft work programme will then be presented to the first meeting in the new Municipal year of the Overview and Scrutiny Committee for adoption. The order in which the work programme will run is a matter for the Overview and Scrutiny Committee to determine. Once adopted, the work programme will be published.