

Appendices



NORTHAMPTON
BOROUGH COUNCIL

Item No.

N/A

Ward: N/A

Name of Meeting:	COUNCIL
Meeting Date:	26 March 2007
Directorate:	N/A
Corporate Manager:	N/A
Agenda Status:	Public part of Agenda

Report Title

Urgent item

Appointment of Electoral Registration Officer

1. Recommendations

To approve the appointment of the Solicitor to the Council as Electoral Registration Officer of the Council

2. Summary

The Electoral Registration Officer carries out the statutory function of preparing, maintaining and publishing the Register of Electors for the Borough.

3. Report Background

Councils are required by law to appoint an **Electoral Registration Officer**. This person would normally be the Chief Executive and the Returning Officer.

The functions of the Electoral Registration Officer are governed by various statutes, principally the Representation of the People Act 1983 and the Electoral Administration Act 2006.

A Register of Electors is published at the beginning of December each year based on information relating to those persons eligible to be registered and resident on 15th October. Electoral registration forms are delivered to every residential property in the Borough during September and the law requires that they be completed and returned to the Electoral Registration Officer. The Electoral Registration Officer then records and maintains the information received in anticipation of forthcoming elections.

This therefore is a technical role and having discussed the matter with the Returning Office, it has been decided that that the role would best sit with the Solicitor to the Council.

4. Options and Evaluation of Options

(1) Not appoint an Electoral Registration Officer. This is not an option because of the legal obligations.

(2) Appoint someone else. Currently however there is no one else available to fill this role

5. Resource Implications (including Financial Implications)

Not Applicable

6. Risk and Opportunity Issues

With the forthcoming elections, there would be large legal risks to the election process.

7. Consultees (Internal and External)

Internal	Returning Officer
External	

8. Compliance Issues

A: How Proposals Deliver Priority Outcomes

Recovery Plan
None specifically relevant
Corporate Plan
None specifically relevant

B: Other Implications

Other Strategies
N/A

Finance Comments
N/A

Legal Comments
Contained within the report

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