

Protocol for Public Address at Scrutiny Committee

It is the stated intention of Northampton Borough Council to seek the views and encourage the active participation of it's citizens whenever possible. Such an opportunity exists within the agenda of public council meetings under the heading of **Public Address**.

An address by a member of the public on an issue which is due to be discussed at a Committee Meeting can make a valued contribution to the understanding of the committee and to the ultimate decision making process.

As such it is important that anyone using the Public Address process should do so in a responsible and respectful manner and in order to maximise the benefit of their contribution they should:

- Ensure their contribution is within the time limit set by the chairperson (normally 3 minutes).
- Ensure their comments are directly related to the agenda item on which they have requested to talk.
- Avoid repeating points made by earlier public speakers; repetitious comments will be curtailed by the chair.

NAME	Group or organisation represented	Agenda Item and Main point or focus of address