

NORTHAMPTON BOROUGH COUNCIL
PUBLIC ENGAGEMENT AND COMMUNICATIONS
TASK AND FINISH GROUP

12 May 2006

PRESENT:

Councillor C Malpas (Chair)
Councillor M Hill
Councillor A Roy
Councillor A Simpson

Thomas Hall Corporate Manager
Tracy Tiff

1 Apologies

There were none.

2 Declarations of Interest

Apologies for absence were received from M Martin of the Consortium.

3 Minutes of the meeting held on 27 April 2006

The minutes of the meeting held on 27 April 2006 were agreed.

4 Finalise the Chair's Draft Report

The Task and Finish Group discussed the Chair's draft final report which included additions and amendments made at the previous meeting and the amended foreword. M Martin had made suggested amendments and additions to the report and these were circulated.

Further comments and amendments were made which would be incorporated into the Chair's final report. There was a need to link the conclusions with the recommendations and for the recommendations to be produced in a themed format. An action plan, similar to that produced by the Homelessness Task and Finish Group, would be produced. Amendments to the conclusions and recommendations would be carried out by communicating with the Task and Finish Group by email. An action plan would be produced and this too would be forwarded to the Group by email for comment.

It was suggested that the photographs taken at the Focus Group sessions be incorporated onto the front cover of the final report.

The final report would be presented to the Overview and Scrutiny Committee at its meeting on 14 June and then to Cabinet for approval.

The meeting concluded at 20:25pm