

DRAFT SPECIMEN ONLY

NOTICE OF DELEGATED DECISIONS TO CABINET PORTFOLIO HOLDERS FOR THE PERIOD

This document is non-statutory and should not be confused with the Forward Plan. The Council's Constitution allows for some decisions to be made by individual Councillors who are members of the Cabinet and have areas of responsibility known as Portfolios as listed below.

This Notice sets out those anticipated delegated decisions to be made by Cabinet Portfolio Holders over a period of four months commencing on the first working day of the month following publication.

Councillors and members of the public are invited to indicate which of the items listed below should be dealt with as a public meeting. Councillors and Members of the Public will have to indicate before the plan takes effect (i.e the first working day of the month) which decisions they would want to be held in public. Once the list has taken effect it will no longer be possible to request a public meeting. Each month the list will be updated and published (at least 14 days before the first working day of each month) and new requests for a public meeting can only be made in relation to new items not already on the list.

Prior notice of not less than five clear working days will be given for meetings that are to be held in public, by publication on the Council's website. Any individual requesting a public meeting will be notified directly of the arrangements.

Some matters can be considered after the exclusion of the press and public on the grounds set out in the Local Government Act 1972 (Schedule 12A as amended). In the information about the expected decision to be made the words "(in private)" will also appear if this is the case. Such matters will be exempt from a public request for a public meeting.

A request for a public meeting must be received before the first day that the Plan comes into effect. Unless the urgency provisions outlined in the constitution apply, no decisions on any of the matters listed below will be made before the Plan comes into effect.

The Members of the Cabinet and their Portfolios are:

Councillor Tim Hadland – Leader of the Council and Financial Strategy and Performance	e-mail: cldr.thadland@northampton.gov.uk
Councillor David Palethorpe – Business Intelligence People Support and e Govt	e-mail: cldr.dpalethorpe@northampton.gov.uk
Councillor Yousuf Miah – Residential Operations	e-mail: cllrymiah@northampton.gov.uk
Councillor Penny Flavell and J Lill (joint) – Local Environment	e-mail: cldr.jlill@northampton.gov.uk e-mail: cldr.pflavell@northampton.gov.uk
Councillor John Caswell – Economy and Infrastructure	e-mail: cldr.jcaswell@northampton.gov.uk

For more details, please contact Frazer McGown, Meetings Services Manager at The Guildhall, St Giles Square, Northampton NN1 1DA, 01604 837101; e-mail: fmcgown@northampton.gov.uk. Alternatively, you can register your request for a public meeting by e-mailing meetingservices@northampton.gov.uk.

NOTICE OF DELEGATED DECISIONS

.....(*date*).....

SUBJECT	EXPECTED DATE OF DECISION TO BE MADE	SUBJECT OF EXPECTED DECISION (BRIEF RESUME OF DECISION TO BE MADE)	DECISION TO BE MADE BY
<i>(TITLE)</i>			<i>(NAME OF PORTFOLIO HOLDER AND THEIR E- MAIL ADDRESS)</i>

